

# **Camp Ramah in Northern California**

## **Job Description**

Job Title: **Ocean Exploration Specialist: Surfing/boogie boarding/Stand up Paddle Board Instructor**

Incumbent:

Classification: Nonexempt (Seasonal)

Reports to: Head of Ocean Exploration/Waterfront Director.

### Position Purpose:

Just like every programmatic position, the program specialist's main responsibility is the safety and care of our campers. To further the mission of the camp through assisting in the planning of boating activities at the camp's waterfront. Deliver surfing/boarding activities that are safe, fun, and appropriate to the campers' age and abilities. Assist in the management to the physical operation of the surfing facilities and equipment.

### Essential Job Functions:

1. Deliver a fun surfing/boarding program to campers
  - ◆ Write (with the help of the head of ocean exploration) lesson plans that meet camp outcomes and the abilities of the campers.
  - ◆ Evaluate aquatics abilities of campers and staff.
  - ◆ Deliver creative surfing/boarding program activities surfing, stand up paddle boarding, boogie boarding
  - ◆ Evaluate the success of the surfing/boarding programs and the development of the campers' abilities and skills in the watercrafts utilized.
2. Ensure that camp staff and campers know and follow safety and educational procedures in boating
  - ◆ Assist in the implementation of staff training for boating.
  - ◆ Train other staff in their surfing/boarding responsibilities.
  - ◆ Ensure campers and staff follow safety procedures for boating.
3. Assist in the management and care of the physical facilities and equipment in the waterfront program area
  - ◆ Conduct a daily check of the area and equipment for safety, cleanliness, and good repair.
  - ◆ Clean waterfront area daily keeping it free of hazards and debris.

### Other Job Duties:

- ◆ Assist in other waterfront/ ocean exploration activities as needed
- ◆ Participate enthusiastically in all camp activities, planning, and leading those as assigned.
- ◆ Participate as a member of the camp staff team to deliver and supervise evening programs, special events, overnights, and other all-camp activities and camp functions.
- ◆ Assist in the planning of any special events on or near the waterfront.

### Relationships:

Ocean exploration specialists have direct relationships with the other ocean exploration staff, waterfront lifeguard staff, and program staff.

### Equipment Used:

surfboards, stand up paddle boards, boogie boards, 1 & 2 person Kayaks life jackets, wetsuits, helmets, paddles, boating/boarding safety equipment.

Qualifications (Minimum qualifications and experience)

- ◆ Current instructional certification in surfing/boarding **or** related experience in that craft
- ◆ Current certification in first aid and CPR.
- ◆ Prior experience at a waterfront similar to the camp.
- ◆ Desired Current certification in lifeguard training or equivalent **OR** the ability to be trained as such by camp

Knowledge Skills and Abilities:

- ◆ Training and experience in waterfront activities that are offered at the camp.
- ◆ Desire and ability to work with children outdoors in the water.

Physical Aspects of the Position:

- ◆ Ability to communicate and work with groups participating (age and skill levels) and provide necessary instruction to campers and staff.
- ◆ Ability to observe camper behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate behavior-management techniques.
- ◆ Ability to observe staff behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate management techniques.
- ◆ Visual and auditory ability to identify and respond to environmental and other hazards related to the activity.
- ◆ Physical ability to respond appropriately to situations requiring first aid. Must be able to assist campers in an emergency (fire, evacuation, illness, or injury) and possess strength and endurance required to maintain constant supervision of campers up to 54 hours per week or 6 days per week.