

Camp Ramah in Northern California
Job Description

Job Title: Mashgiach & Rosh Chadar Ochel/ Kosher Supervisor and Front of the House Manager

Classification: **Nonexempt (Seasonal)**

Reports to: *Business Manager*

All Staff Report to the Camp Director

Position Purpose:

The Mashgiach & Rosh Chadar Ochel is ultimately responsible for ensuring that Camp, including all kitchens and all members of the staff are meeting standards for Kashrut. Additionally, the Mashgiach & Rosh Chadar Ochel oversees the main dining room and ensures that each meal is set-up, served and cleaned-up in a smooth, organized and timely fashion.

Essential Job Functions:

- Kashering Kitchen at the onset of the summer
- Assist in unpacking kitchen equipment and setting up kosher kitchen facilities for summer program
- Inspect deliveries and ensure that food products purchased by and delivered to camp are kosher
- Supervise food preparation and procedures to ensure that Kashrut is maintained
- Inspect cookout equipment and review cookout procedures so that meals prepared by program staff out of the dining room are kosher
- Instruct and educate food service staff on the rules of Kashrut and the procedures required to maintain Kashrut
- Communicate with Camp Director, Business Manager and Food Services Manager on all issues involving Kashrut
- Reestablish the eruv at the start of the summer and inspect the eruv on a weekly basis throughout the summer
- Work in partnership with food service manager, operations staff, and programmatic staff to maintain timeliness of food service and meals
- Ensure orderly, systematic and regular table set-up, and clean-up
- Develop systems and procedures for using Hebrew at meals, getting food, cleaning tables, and managing special events

Other Job Duties:

- Actively participate in camp events and Jewish life at camp, leading educational sessions and tefillah as comfortable and schedule permits Be a dugma and supportive presence for other members of the camp community
- Undertake other tasks as needed (such as driving, set up, or leading a group activity) as a member of camp staff team.
- ◇ *For further tasks and duties, please see accompanying list of general responsibilities of programmatic staff.*

Equipment Used: Phone, Computer, writing utensils, Kitchen Equipment, Blowtorch, Cutlery, Tape

Camp Staff may be asked to use fire protection equipment, washers and dryers, dishwashers, and specialty program equipment. Some may be asked to drive camp vehicles or watercraft.

Qualifications: (Minimum Education and Experience)

- ◇ Must be 18 years of age or high school graduate.**
- ◇ Must be able to obtain or become certified in First Aid/CPR.
- ◇ Must submit health history record and examination form prior to first day of work.
- ◇ Ability to interact with all age levels.
- ◇ Must be able to pass a background check as required by the state of California

Knowledge, Skills, and Abilities:

- ◇ Knowledge of the laws of Kashrut in a Conservative Context
- ◇ Experience and familiarity with Jewish overnight camps
- ◇ Ability to work effectively with others, especially from a different culture

Physical Aspects of the Job:

Ability to work long hours, including standing and/or sitting. Ability to work independently to complete tasks including during non-traditional hours. Mashgiach must live on site and may be housed in shared rooms with communal bathrooms.