

Camp Ramah in Northern California

Job Description

Job Title: **Program Specialist: Marine Biology Education**
Incumbent:
Classification: Nonexempt (Seasonal)
Reports to: The position reports to the Head of Ocean Exploration.

Position Purpose:

Just like every programmatic position, the program specialist's main responsibility is the safety and care of our campers. To further the mission of the camp through the development and delivery of marine biology activities that are safe, fun, and appropriate to the campers' age and abilities and reflect the camp's commitment to stewardship of the ocean environment.

Essential Job Functions:

1. Develop and deliver a marine biology program that is appropriate for the age and ability of the campers and utilizes the camp's natural environment
 - ◆ Write lesson plans that meet camp outcomes and the abilities of the campers and encompass marine biology studies with topics such as marine ecology and marine life, ocean formations, habitat, basic tide understanding, water studies, animal science, and natural history.
 - ◆ Implement a variety of age and ability appropriate activities in the above stated environmental areas with a lens towards Judaism
 - ◆ Evaluate the success of the marine biology program.
2. Ensure that camp staff and campers know and follow safety and educational procedures
 - ◆ Assist in the implementation of staff training for marine biology studies.
 - ◆ Train other staff in their responsibilities in their marine biology studies.
 - ◆ Ensure campers and staff follow safety procedures.
3. Assist in the management and care of the physical facilities and equipment in the marine biology program area
 - ◆ Maintain the marine biology equipment including water equipment, marine biology lab equipment, and general program equipment
 - ◆ Be responsible for observing hazards or enhancements in the natural environment and alerting other appropriate staff.
 - ◆ Ensure that the marine biology equipment and supplies are inventoried and steps are taken to replace them in a timely manner.
 - ◆ Conduct a daily check of the area and equipment for safety, cleanliness, and good repair.

Other Job Duties:

- ◆ Participate enthusiastically in all camp activities, planning and leading those as assigned.
- ◆ Participate as a member of the camp staff team to deliver and supervise evening programs, special events, overnights, and other all-camp activities and camp functions.

Relationships:

Program Specialists have direct relationships with the other ocean exploration staff and waterfront staff.

Equipment Used:

Marine biology lab equipment, such as microscopes, dissection equipment, tanks.

Ocean equipment such as kayaks, surfboards, stand up paddle boards and their equivalent safety equipment.

Qualifications (Minimum qualifications and experience)

- ◆ Documented experience in marine biology instruction or documented training and experience.
- ◆ Current certification in first aid and CPR **OR** the ability to become trained in this.

Knowledge Skills and Abilities:

- ◆ Training and experience in teaching marine biology studies to children.
- ◆ Desire and ability to work with children outdoors in varied conditions.
- ◆ Knowledge of natural history, marine biology, ecology, and related fields.
- ◆ Experience with care and maintenance of natural displays and exhibits.

Physical Aspects of the Position:

- ◆ Ability to communicate and work with groups participating (age and skill levels) and provide necessary instruction to campers and staff.
- ◆ Ability to observe camper behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate behavior-management techniques.
- ◆ Ability to observe staff behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate management techniques.
- ◆ Visual and auditory ability to identify and respond to environmental and other hazards related to the activity.
- ◆ Physical ability to respond appropriately to situations requiring first aid. Must be able to assist campers in an emergency (fire, evacuation, illness, or injury) and possess strength and endurance required to maintain constant supervision of campers.

Some physical requirements of a marine biology position include endurance such as; standing, walking or hiking, some bending, stooping, swimming and stretching. Verbal communication to groups of campers in an outdoor setting. Requires eye-hand coordination and manual dexterity to set up equipment and assist campers. Requires normal range of hearing and eyesight to record, prepare, and communicate appropriate camper activities/program. Willingness to live in a camp setting and work irregular hours delivering program in the environment available up to 54 hours per week or 6 days per week.